



# AURANGABAD INDUSTRIAL TOWNSHIP LIMITED

(A Government Undertaking)

Regd. Office : 'Udyog Sarathi' DMIC Cell, MIDC Office, Mahakali Caves Road, Andheri (E), Mumbai - 400 093

Tel.: 022- 26879956 | Website : [www.auric.city](http://www.auric.city)

CIN : U74999MH2014SGC260132

## WALK IN INTERVIEW

Aurangabad Industrial Township Limited (AITL) is looking for **(1) Asstt. General Manager - Civil, (2) Manager - Information & Communications Technology (ICT), (3) Manager - Environment.** Posts will be filled by walk in interview. For further details please visit to **[www.auric.city](http://www.auric.city)**. Walk in Interview is scheduled on 2<sup>nd</sup> January, 2020 at "Barve Hall, MIDC Office, Mahakali Caves Road, Andheri (East), Mumbai - 400 093 from 9.30 am to 2.00 pm.

Note : (Registration for Walk-in-interview will be held between 9.30 a.m. to 11.00 a.m.)

Sd/-  
Managing Director

**AURANGABAD INDUSTRIAL TOWNSHIP LIMITED**

CIN: U74999MH2014SGC260132

**Registered Office:** DMIC Cell, Maharashtra Industrial Development Corporation  
'Udyog Sarathi', Mahakali Caves Road, Andheri (East), Mumbai 400 093.

---

---

**1. Job Description for Assistant General Manager - Civil :**

AITL for its Infrastructure and Operation & Maintenance function at Auric Shendra Bidkin Industrial Area, seeks appointment of **Assistant General Manager - Civil at Shendra Bidkin Industrial area, Aurangabad.** The qualifications and roles and responsibilities sought for this position are described below.

**Academic Qualifications :**

- B. Tech / B.E. (Mechanical / Civil) from any recognized University in India.

**Professional Experience:**

- Post qualification experience of minimum 15-20 years in the relevant field specially in monitoring and controlling operations and maintenance activities.
- Desired to have an experience in management of deployed project manager and the various subcontractors.
- Handled responsibilities for planning & control of Opex, Capex budget and inventory.

**Age Limit:**

Below 45 years.

**Key attributes**

- a) Ability to lead, direct, monitor and control operations and maintenance (O&M) activities for the State of the art infrastructure installed at Auric to deliver reliable and sustainable asset operations, including management of the deployed project manager and the various subcontractors.
- b) Lead deployment and execution of O&M Vision, Strategy and its initiatives along with project manager and the sub-contractors deployed at various assets
- c) Directs the team under this position by establishing and monitoring O&M goals, policies, plans, standards, performance objectives and budget.
- d) Key Interface with Industry, State / Central government authorities, CEA, CTU/STUs, Regulators REC, PFC, committee meetings and shall be responsible for timely submission of statutory fillings including for availability certificates, revenue billing and collections, petitions, etc. with collaboration with regulatory teams.

- e) Identify potential threats, risks and execute mitigation plans for the day to day operations including cyber security, ROW, force majeure events etc.

### **Principle Responsibilities**

Asstt. General Manager – Civil shall be responsible for day-to-day operations and maintenance activities at Auric Shendra Bidkin Industrial Area. Primarily, Asstt. General Manager – Civil shall have the following duties:

- a) Constantly endeavor to apply best in class global benchmarked industry practices including enabling digital technologies, innovation in managing field activities and productivity initiatives.
- b) Responsible to Establish operating and financial objectives and manages resources with optimal usage. - Identify O&M Risk and develop long range risk resilience and mitigation plan.
- c) Responsible to develop strategic alliances with sub-contractors, consulting's / test services etc required to deliver goal and objectives.
- d) Develop and contribute in commercial risk and reward strategy for optimizing O&M revenues, expenses and risk mitigation plans.
- e) Inspire, motivate, mentor the teams and workforce to achieve functional goals and objectives.
- f) Partner with Operational Excellence and D&E (Design & Engineering) teams to develop robust O&M processes, methodologies and tools to achieve optimal performance and thereafter establish and implement O&M processes.
- g) Guide and supervise teams for performing in-depth fault/trip analysis including root cause analysis. Introduce various innovative & cost-effective solutions to avoid repetitive failures & any other problems that adversely affect plant operations.
- h) Enhance reliability to increase equipment availability through latest and emerging digital analysis techniques and driving process standardization
- i) Responsible for ensuring adherence to company SOP, processes, methodologies and tools. Responsible for quality reporting and MIS for operational performance of each asset as per defined frequency. Scrutinizing and review operation and maintenance reports submitted by contractors ensuring adherence to quality parameters in the report.
- j) Responsible to monitor quality and HSE practices at sites as per company processes and guidelines. - Ensure and manage sub-contracting agencies including project manager, O&M sub-contractor, consulting and testing agencies etc and its associated compliances.
- k) Responsible for planning & control of Opex, Capex budget & inventory.
- l) Lead, co-ordinate and execute operational audits of O&M activities and ensure closure of findings with suitable corrective and preventive measures.
- m) Support the process of obtaining access rights to the land (ROW), ensure land access granted in due time for maintenance of assets with support from regulatory teams.

- n) Support negotiations with local authorities and third parties related to land access processes. (PNC- s)
- o) Monitor, track and ensure timely renewals of applicable project licenses and permits.
- p) Effectively interface with and, as appropriate, provide contracting related counsel/guidance to all functions of the business.
- q) Timely reviews of all sub-contracts in accordance to enhance the sub-contract optimal performance for performing its scope, cost, and the liabilities.
- r) Management of Claims, Change/Variation Orders in cooperation with Asset Management teams mainly for O&M sub-contractors with the help of contract management teams.
- s) Availability to travel frequently within country, mostly between Aurangabad and Mumbai

**Salary - Rs. 24.00 Lakhs/Year CTC**

## **2. Job Description for Manager - Information & Communications Technology :**

AITL for its Information & Communication Technology (ICT) functions seeks appointment of **Manager - Information & Communications Technology (ICT) at Head Quarter, Mumbai Office**. The qualifications and roles and responsibilities sought for this position are described below.

### **Academic Qualifications:**

- Bachelor's degree in Electronics and Communication/Information Technology/Computer Science from any recognized University in India.

### **Professional Experience:**

- Post qualification experience of minimum 8 years in the relevant field specially in ICT infrastructure planning, installation & project management.
- Familiarity with smart city/ICT concepts desired.
- Also experience in working on IT projects with local bodies and other government institutions will be preferable.
- Desired to have an experience in ERP, E-Governance and
- Excellent knowledge of Office network.

### **Age Limit:**

- Below 35 years.

### **Key attributes**

- a) Excellent research, analytical skills, interpersonal skills and ability to work in a fast-paced environment.
- b) Excellent management and coordination skills necessary for coordination with consultants and contractors of diverse disciplines.
- c) Good English with strong communication skills and shall be proficient in MS Office, MS project and other communications.
- d) Ability to communicate complex ICT issues effectively and to manage multiple priorities, projects with flexibility, work well under pressure and keep to deadlines.
- e) Ability to maintain high standards while contributing pragmatic ideas.
- f) Availability to travel frequently within country, mostly between Mumbai and Aurangabad.

### **Principle Responsibilities**

Manager - ICT shall be responsible for day-to-day operations and management of the ICT discipline for AITL. The responsibilities include managing both internal (AITL specific) and external needs for the organization. Primarily, Manager - ICT shall have the following duties:

- Shall be responsible for managing and monitoring the day-to-day ICT activities of AITL. This shall include but not limited to:
  - a. Identifies potential activities and situations that might require contracts and agreements and coordinates with all parties as needed.
  - b. Prepare strategic and operational plans for the Information Communications Technology (ICT) department to ensure that all necessary ICT tools, processes and systems are in place to meet the requirements of the company and contribute to the achievement of short- and long-term goals of the Company.
  - c. Technically supervise and manage all ICT program activities including lead design, development and implementation of technical guidance etc.
  - d. Provide all technical assistance to partner organizations/contractors on ICT concepts and principles.
  - e. Led the overall project design, the development of a training strategy for ICT training, coordinate with contractors and other project partners on implementing ICT-related project activities, and oversee content development and management etc.
  - f. Provide day-to-day management of the project's ICT activities.
  - g. Collaborate with other technical specialists and stakeholders beyond the project to ensure coordination of materials and communication message strategies and avoid gaps and overlaps.
  - h. Ensure that ICT materials are pre-tested, proved effective and used efficiently and by the correct target group.
  - i. Help develop, maintain, and follow the indicators set in the workplan for ICT.

- j. Document project results and impacts in various forms, including media stories, lessons learned, case studies, client satisfaction, etc.
- k. Reviewing AITL's ICT needs along with the daily operations;
- l. Undertake research and analysis of various technologies;
- m. Propose new strategic initiatives for management reviews and approvals;
- n. Review performance of existing systems/initiatives in-place; and Monitor contractors and vendors responsible for multiple implementations including progress and performance including contract management;
- o. Reviewing bid submissions and conduct vendor evaluations; if any
- p. Project and program management to ensure tasks are completed with high standards within established timeframes and budgets; Review and be cognizant of all regulatory and statutory requirements;
- q. Drafting and approval of ICT policies and frameworks; if any
- r. Represent AITL with external customers and stakeholders;

**Salary - Rs. 15.00 Lakhs/Year CTC**

**3. Job Description for Manager-Environment:**

AITL for its Environmental Department and other statutory authorities which require engineers conduct to hazardous-waste management studies in which they evaluate the significance of the hazard and advise on treating and containing it therefore AITL seeks appointment of **Manager-Environment**. The qualifications and roles and responsibilities sought for this position are described below.

**Academic Qualifications:**

- Bachelor Degree in Chemical Engineering from a University or Institute recognized by State/Central Government with first class in the Environmental Engineering or with environment as elective or Chemical Engineering with environment as elective.

**Professional Experience:**

- Post qualification experience of minimum 8 to 10 years relevant field. Preference shall be given to the candidates having experience with any Government Sector / undertaking Co.

**Age Limit:**

- Below 45 years.

**Key attributes**

- Shall be responsible for managing and monitoring the day-to-day Environment and other activities of AITL. This shall include but not limited to

- a) Excellent interpersonal skills and ability to work in a fast-paced environment.
- b) Excellent management and coordination skills necessary for coordination with consultants and contractors of diverse disciplines.
- c) Good English with strong communication skills and shall be proficient in MS Office, MS project and other communications.
- d) Excellent drafting and effective negotiation skills and practical lawyering sense, including the ability to balance risk considerations and commercial needs.
- e) Efficient, ability to prioritize workload and multi-task and detail-oriented and able to function well independently, and as part of a team.
- f) Ability to interact and communicate effectively with all levels of staff, including senior management and external stakeholders
- g) Ability to maintain high standards while contributing pragmatic ideas.
- h) Availability to travel frequently within country, mostly between Mumbai and Aurangabad.

### **Principle Responsibilities**

Manager Environment shall be responsible for day-to-day operations and management of the Environment for AITL. The responsibilities include managing both internal (AITL specific) and external needs for the organization. Primarily, Manager - Environment shall have the following duties:

- Shall be responsible for managing and monitoring the day-to-day Environmental activities of AITL. This shall include but not limited to:
  - a) Prepare, review, and update environmental investigation and recommendation reports.
  - b) Collaborate with environmental scientists, planners, hazardous waste technicians, engineers, and other specialists, and experts in law and business to address environmental problems.
  - c) Obtain, update, and maintain plans, permits, and standard operating procedures.
  - d) Provide technical-level support for environmental remediation and litigation projects, including remediation system design and determination of regulatory applicability.
  - e) Monitor progress of environmental improvement programs.
  - f) Inspect industrial and municipal facilities and programs in order to evaluate operational effectiveness and ensure compliance with environmental regulations.
  - g) Provide administrative support for projects by collecting data, providing project documentation, training staff, and performing other general administrative duties.
  - h) Develop proposed project objectives and targets, and report to management on progress in attaining them.
  - i) Advise industries and government agencies about environmental policies and standards.
  - j) Assess the existing or potential environmental impact of land use projects on air,

- water, and land.
- k) Develop site-specific health and safety protocols, such as spill contingency plans and methods for loading and transporting waste.
  - l) Coordinate and manage environmental protection programs and projects, assigning and evaluating work. Design systems, processes, and equipment for control, management, and remediation of water, air.

**Salary - Rs. 12 Lakhs/Year CTC**

**Important Instructions for all posts:**

- a. Walk in Interview is scheduled on 2<sup>nd</sup> January, 2020 at “ Barve Hall, MIDC Office, Mahakali Caves Road, Andheri (East), Mumbai - 400 093 from 9.30 am to 2.00 pm.
- b. Registration of Applicants for Walk-in-interview will be held between 9.30 a.m. to 11.00 a.m. Thereafter, candidates will not be allowed to register their name for walk-in-interview.
- c. Applicant has to submit copy(s) of their age proof, educational qualification certificates and experience certificates alongwith latest resume during registration of their name.
- d. Scrutiny of Applications will be done between 11 a.m. to 12 noon only. Interviews of eligible Applicant will be conducted after scrutiny of applications.
- e. Applicants appointed on regular basis will be on probation for a period of 6 (Six) months
- f. Experience and other eligibility criteria shall be reckoned as on 01/12/2019.
- g. Applicant should be physically fit and competent to work.
- h. In case of travel, TA/DA will be paid as applicable to the selected candidates.
- i. AITL has full power to terminate his/her appointment without giving any notice.
- j. Management reserves the right to call or not to call any / all of the candidates who have responded against this advertisement or to cancel/postpone the entire process itself due to various administrative reasons.
- k. Other Allowance(s) as per AITL's policy.
- l. The decision of Management/Selection Committee regarding selection will be final.
- m. The reservation laws and rules will be applicable as per laws of Government of Maharashtra
- n. Selected candidates during the period of his/her employment will be required to serve at any location/office of AITL.

-x-x-x-x-x-